

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

July 14, 2021

Held \_\_\_\_\_

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### Call to Order

The Concord Township Board of Trustees met in regular session on July 14, 2021 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff attending included Zoning Inspector Ric Irvine, Fire Chief Todd Cooper, and Fiscal Officer Jill Davis.

The meeting was held in person, as well as via teleconference.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting from June 23, 2021. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### Public Input

- None.

### Financials

Chairman Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund. \$7,942,345.33
- Special Revenue Funds \$3,224,187.17
- Total All Funds. \$11,166,532.50

Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, warrants, and vouchers #80-83, 115374-115420, excluding #115378, all totaling \$152,970.62. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Johnson seconded to approve pending warrant #115378. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

### Zoning Department

- Mr. Irvine reported 21 zoning permits were issued since the previous meeting, a large amount from Epcon. Year-to-date permit total: 162.
- No meetings are scheduled for the Board of Zoning Appeals.
- The Zoning Commission will meet next on August 3, 2021.
- A nuisance complaint was received for mowing at 6619 Brodie Blvd; a 14-day notice was sent.
- The nuisance complaint for clean-up at 5143 Thomson Lane is on-going and slow due to health issues.

### Road Department

- The Township paving program will start on July 19. Mr. Riedel from the County Engineer's Office recommended fiber road repair instead of chip and seal for Concord Road, which will use an additional \$27,000 of the contingency quoted.
- The Bunty Station Road ditch improvement is draining well so far, but still needs time to settle, and then be re-seeded.
- An additional truck for the road department was considered.
- The backhoe needs major repairs and a quote will be obtained from Southeastern Equipment.
- Mr. Johnson moved and Mr. Garrett seconded to declare the road department's old boom mower and Ford Ranger surplus equipment that is no longer in use by the department, and to place both items as non-operational on GovDeals.com. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Garrett moved and Mr. Haney seconded to approve up to \$1,200.00 for speed bumps for the park walk crossing area. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Haney moved and Mr. Garrett seconded to approve up to \$2,000.00 to repair the road department shed roof fasteners and seal. Vote: Haney-yes, Garrett-yes,

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Johnson-yes.

- Mr. Johnson is having Columbus Metal Roofing check the lobby roof leaks for \$850.00 (previously approved in spring).
- The road department is also finishing parking lot extension work on the park grant project behind the fire station. Equipment rental was discussed for the project.

### Old Business

- The old International dump truck has been paid for and title signed over for Chatfield Township. The salt box and plow will be delivered to Dexter so Chatfield can pick up the truck there.
- Extended warranties were discussed for the new Freightliner dump truck. After discussion, Mr. Johnson moved and Mr. Garrett seconded to approve \$2,500.00 for a 5-year 100,000 mile extended warranty from Fyda Freightliner. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### New Business

- Fiscal Officer Davis discussed the American Rescue Plan Act webinar and details. Mr. Johnson moved and Mr. Garrett seconded for the township to register for ARPA funds allocated to NEU governments. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Garrett moved and Mr. Haney seconded to approve the economic development analysis services from Red Tiger Investments in the amount of \$35,000 to identify potential best-use economic development in the township. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Interviews need to be scheduled for Road Superintendent job applicants.

### Fire Department

- Mr. Johnson moved and Mr. Garrett seconded to approve the resignation of part-time firefighter Corbin Peltier effective today. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Garrett moved and Mr. Haney seconded to approve the hiring of three part-time firefighters per the recommendation of Fire Chief Todd Cooper: Parker Shope, Steven Roush, and Ronald DeLozier. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Two Super Vac battery-operated fans were requested for purchase in the amount of \$6,661.44. Purchase order was previously approved.
- Contract negotiations for the IAFF contract beginning January 2022 will begin end of July and/or beginning of August. Mr. Garrett will participate on behalf of the Trustees.
- Chief Cooper is looking into areas the department might be able to use the federal ARPA funding.
- New Concord Township entrance signs were discussed.
- An Ohio EMS grant was awarded to the department for \$2,964.73.
- The FEMA equipment grants are just starting to be awarded for 2021.
- The SAFER grants for firefighter salaries and benefits have not been awarded yet.
- No Red Cross blood drives are scheduled at this time.
- The Fire Prevention Open House / Fall Festival is scheduled for October 9, 2021 from 4-7pm (OSU game that day at noon).

### Fiscal Officer

- The biennial audit by the State of Ohio Auditor's office is almost complete. No issues to report so far.
- Mr. Haney moved and Mr. Johnson seconded to approve an update to the Employee Handbook paid holiday list based on the federal adoption of Juneteenth on June 17, 2021. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- It was made a matter of record that Oller Cemetery Lot 301, grave 2 was sold.

**RECORD OF PROCEEDINGS  
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

July 14, 2021

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Held \_\_\_\_\_

- Correspondence was received from Ohio Department of Transportation regarding the US 23 Connection study between Waldo and Columbus.

Mr. Johnson moved and Mr. Garrett seconded to enter into Executive Session at 8:40 pm per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Chief Cooper was invited. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to return to Regular Session, and to schedule a special meeting at 7:30am on Saturday, July 24, 2021 for the purpose of interviewing road superintendent job applicants. Vote: Haney-yes, Garrett-yes, Johnson-yes.

**Adjournment**

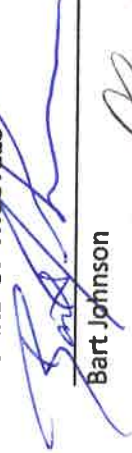
With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn at 10:05p.m. Vote: Haney-yes, Garrett-yes, Johnson-yes.

**ATTEST**



Fiscal Officer, Jill Davis

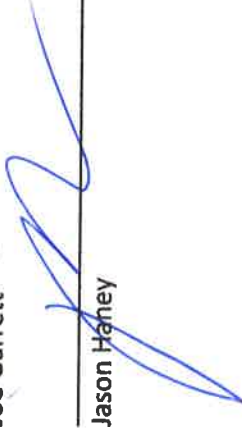
**BOARD OF TRUSTEES**



Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

July 14, 2021

Call in (669) 224-3412

Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Paving update on the website???

Doug Reidel and DCEO to remove chip seal and add Fiber SAMI to Concord Rd repairs

Old Business

Dump truck update discussion on extended warranty

New Business

ARPA Funding available to the township

Economic Development Proposal from Sean Beals with Rd Tiger Investments

Set interviews for Road Superintendent posting

Fire Chief

Fiscal Officer

Executive Session

Fire personnel discussion along with Road superintendent job applications

Adjourn

**Payment Listing**

6/24/2021 to 7/14/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
80-2021	07/02/2021	07/07/2021	CH	HR BUTLER, LLC	\$153.98	O
	Purpose: PAYROLL PROCESSING FEES 2020					
81-2021	07/02/2021	07/07/2021	CH	HR BUTLER, LLC	\$3,214.02	O
	Purpose: FIRE DEPT HOUSE FUND 7/2/21, FIRE DEPT UNION DUES, OHIO DEFER COMP 457, SECURITY BENEFIT 457, AFLAC INSURANCE, POLICE & FIREMAN'S INSUR					
82-2021	07/02/2021	07/07/2021	CH	HR BUTLER, LLC	\$66,913.70	O
	Purpose: PAYROLL SALARIES 7/2/21					
83-2021	07/02/2021	07/07/2021	CH	HR BUTLER, LLC	\$18,935.20	O
	Purpose: PAYROLL TAXES WITHHELD 7/2/21					
115374	07/12/2021	07/12/2021	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	O
	Purpose: FIRE DEPT MEDICAL DIRECTOR 2021-2022					
115375	07/12/2021	07/12/2021	AW	FRONTIER	\$330.90	O
	Purpose: FIRE DEPT UTILITIES					
115376	07/12/2021	07/12/2021	AW	TIME WARNER CABLE	\$99.99	O
	Purpose: UTILITIES - ADMIN DEPT					
115377	07/12/2021	07/12/2021	AW	AMERICAN TREE EXPERT	\$1,500.00	O
	Purpose: ROAD TREE REMOVAL COOK RD					
115378	07/12/2021	07/12/2021	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
	Purpose: TWP GRANT WRITING CONSULTANT					
115379	07/12/2021	07/12/2021	AW	TREASURER, STATE OF OHIO	\$12.30	O
	Purpose: TWP AUDIT SVCS - REASSIGN VENDOR					
115380	07/13/2021	07/13/2021	SW	Skipped Warrants 115380 to 115380 Series 1	\$0.00	V
	Purpose: Skipped Warrants 115380 to 115380 with Payment Series of 1					
115381	07/13/2021	07/13/2021	AW	PORTA KLEEN	\$237.65	O
	Purpose: PARK PORTABLE RESTROOM JUN21, BUNTY STA RD PORTABLE					
115382	07/13/2021	07/13/2021	AW	DELAWARE CO. SHERIFF'S OFFICE	\$135.00	O
	Purpose: SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115383	07/13/2021	07/13/2021	AW	COLTON LYBARGER	\$405.00	O
	Purpose: SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115384	07/13/2021	07/13/2021	AW	RIC IRVINE, ZONING INSPECTOR	\$40.00	O
	Purpose: ZONING CELL PHONE REIMBURSEMENT					
115385	07/13/2021	07/13/2021	AW	GORDON FLESCH CO., INC.	\$57.41	O
	Purpose: ADMIN COPIER USAGE JUN-JU					
115386	07/13/2021	07/13/2021	AW	J&A CONSTRUCTION INC.	\$24,956.00	O
	Purpose: ROADS MASTIC CRACK SEALING					
115387	07/13/2021	07/13/2021	AW	JAMES HEATING, COOLING & ELECTRICAL	\$653.27	O
	Purpose: ADMIN BLDG A/C REPAIR					
115388	07/13/2021	07/13/2021	AW	BUCKEYE HOME & LAND SVCS LLC	\$400.00	O
	Purpose: NUISANCE ABATE 4896 FRESH					
115389	07/13/2021	07/13/2021	AW	AIM MEDIA MIDWEST OPERATING LLC	\$106.20	O
	Purpose: ZONING LEGAL ADS					
115390	07/13/2021	07/13/2021	AW	VALTECH COMMUNICATIONS	\$83.62	O
	Purpose: UTILITIES - ADMIN DEPT					
115391	07/13/2021	07/13/2021	AW	OFFICE CITY EXPRESS	\$258.27	O
	Purpose: ADMIN OFFICE SUPPLIES					
115392	07/13/2021	07/13/2021	AW	OHIO PRAIRIE NURSERY	\$1,430.00	O
	Purpose: PRAIRIE MIX - WILDFLOWER GRANT					
115393	07/13/2021	07/13/2021	AW	THE DEXTER COMPANY	\$325.00	O
	Purpose: ROAD DEPT SPREADER LABOR TRK349					
115394	07/13/2021	07/13/2021	AW	WØRLY PLUMBING SUPPLY, INC	\$17.00	O
	Purpose: ROAD COUPLER BUNTY STA.					
115395	07/13/2021	07/13/2021	AW	THE HARDWARE EXCHANGE	\$68.72	O
	Purpose: ROAD BUNTY STA COUP/CAB/SAW					
115396	07/13/2021	07/13/2021	AW	HENDERSON TRUCKING INC.	\$7,234.16	O
	Purpose: PARK (CAP.GRANT) HAULING+STONE					
115397	07/13/2021	07/13/2021	AW	BUCKEYE READY-MIX, LLC	\$367.50	O
	Purpose: BUNTY STATION RD DITCH IMPROVEMENTS					
115398	07/13/2021	07/13/2021	SW	Skipped Warrants 115398 to 115398 Series 1	\$0.00	V
	Purpose: Skipped Warrants 115398 to 115398 with Payment Series of 1					
115399	07/13/2021	07/13/2021	AW	ADVANCED DRAINAGE SYSTEMS, INC.	\$4,756.54	O
	Purpose: BUNTY STATION RD DITCH IMPROVEMENTS					
115400	07/14/2021	07/14/2021	AW	VERIZON WIRELESS	\$319.48	O



**Payment Listing**  
6/24/2021 to 7/14/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose:	FIRE DEPT UTILITIES			
115401	07/14/2021	07/14/2021	AW	SUTPHEN CORPORATION	\$326.78	O
		Purpose:	FIRE DEPT SEAT BELT E-343			
115402	07/14/2021	07/14/2021	AW	ABLE SANITATION SERVICE, INC	\$615.00	O
		Purpose:	FIRE DEPT HOLDING TANK PUMPED			
115403	07/14/2021	07/14/2021	AW	OHIO ASSOC OF EMERG MEDICAL SVCS	\$75.00	O
		Purpose:	FIRE DEPT EMS MEMBERSHIP			
115404	07/14/2021	07/14/2021	AW	TODD COOPER	\$135.95	O
		Purpose:	ROAD DEPT RETIRE EVENT			
115405	07/14/2021	07/14/2021	AW	MICAH WERLING	\$28.50	O
		Purpose:	ROAD DEPT RETIRE EVENT			
115406	07/14/2021	07/14/2021	AW	COLUMBIA GAS	\$280.47	O
		Purpose:	FIRE DEPT UTILITIES			
115407	07/14/2021	07/14/2021	AW	BEEM'S BP DIST INC	\$3,134.09	O
		Purpose:	ROAD/FIRE FUEL SUPPLY			
115408	07/14/2021	07/14/2021	AW	SBH MEDICAL LTD	\$1,132.25	O
		Purpose:	FIRE DEPT EMS DRUG SUPPLY			
115409	07/14/2021	07/14/2021	AW	GALLS, LLC	\$176.94	O
		Purpose:	FIRE DEPT UNIFORM CLASS A			
115410	07/14/2021	07/14/2021	AW	3F FITNESS LLC	\$1,210.00	O
		Purpose:	FIRE DEPT FITNESS PROG APR-JUN			
115411	07/14/2021	07/14/2021	AW	O.E. MEYER CO.	\$110.00	O
		Purpose:	FIRE DEPT GAS CYLINDER SUPPLY			
115412	07/14/2021	07/14/2021	AW	MIATI EMBROIDERY	\$340.00	O
		Purpose:	FIRE DEPT TSHIRTS/LOGOS (11), FIRE DEPT EMBROID			
115413	07/14/2021	07/14/2021	AW	PERSONAL EXPOSURE REPORTING	\$180.00	V
		Purpose:	REPORTING SUBSCRIPTION YR			
115413	07/14/2021	07/14/2021	AW	PERSONAL EXPOSURE REPORTING	-\$180.00	V
115414	07/14/2021	07/14/2021	AW	AMANDA PLUMBING	\$326.31	V
		Purpose:	FIRE DEPT RESTROOM REPAIRS			
115414	07/14/2021	07/14/2021	AW	AMANDA PLUMBING	-\$326.31	V
115415	07/14/2021	07/14/2021	AW	LAWRENCE TRUCKING LLC	\$1,025.00	O
		Purpose:	BUNTY STA RD PROJ - DIRT HAULING			
115416	07/14/2021	07/14/2021	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$3,405.00	O
		Purpose:	PARK (CAP.GRANT) DRIVE/PARK GRAVEL, PARK (CAP GRANT) DRIVE/PARK EQ RENTAL			
115417	07/14/2021	07/14/2021	AW	SHELLY MATERIALS, INC	\$4,708.39	O
		Purpose:	PARK (CAP.GRANT) DRIVE/PARK GRAVEL, PARK (CAP GRANT) DRIVE/PARK EQ RENTAL			
115418	07/14/2021	07/14/2021	AW	SHELLY MATERIALS, INC	\$902.53	O
		Purpose:	ROAD BUNTY STA PROJ 411'S, ROAD BUNTY STA PROJ 304'S, PARK PATH SCREENINGS, ROAD BUNTY STA PROJ DUMP FEES			
115419	07/14/2021	07/14/2021	AW	PERSONAL EXPOSURE REPORTING	\$180.00	O
		Purpose:	FIRE DEPT EXPOSURE REPORTING SUB			
115420	07/14/2021	07/14/2021	AW	AMANDA PLUMBING	\$326.31	O
		Purpose:	FIRE DEPT RESTROOM REPAIRS			
Total Payments:					\$152,970.62	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$152,970.62	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

CONCORD TOWNSHIP, DELAWARE COUNTY  
**Cash Summary by Fund**  
 Year 2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,442,526.64	\$0.00	\$855,991.72	\$0.00	\$0.00	\$8,298,518.36	\$356,173.03	\$0.00	\$0.00	\$7,942,345.33	\$0.00	\$7,942,345.33
2011	Motor Vehicle License Tax	\$27,634.27	\$0.00	\$9,595.55	\$0.00	\$0.00	\$37,229.82	\$5,077.20	\$0.00	\$0.00	\$32,152.62	\$0.00	\$32,152.62
2021	Gasoline Tax	\$147,076.11	\$0.00	\$93,035.52	\$0.00	\$0.00	\$240,111.63	\$135,089.28	\$0.00	\$0.00	\$105,022.35	\$0.00	\$105,022.35
2031	Road and Bridge	\$1,085,164.07	\$0.00	\$318,844.35	\$0.00	\$0.00	\$1,404,008.42	\$63,358.16	\$0.00	\$0.00	\$1,340,650.26	\$0.00	\$1,340,650.26
2041	Cemetery	\$10,474.41	\$0.00	\$10,187.23	\$0.00	\$0.00	\$20,661.64	\$2,423.04	\$0.00	\$0.00	\$18,238.60	\$0.00	\$18,238.60
2111	Fire District	\$1,437,563.82	\$0.00	\$1,698,963.08	\$0.00	\$0.00	\$3,136,526.90	\$1,464,473.54	\$0.00	\$0.00	\$1,672,053.36	\$0.00	\$1,672,053.36
2231	Permissive Motor Vehicle License Te	\$45,219.97	\$0.00	\$19,820.25	\$0.00	\$0.00	\$65,040.22	\$8,970.24	\$0.00	\$0.00	\$56,069.98	\$0.00	\$56,069.98
	Report Total:	\$10,195,659.29	\$0.00	\$3,006,437.70	\$0.00	\$0.00	\$13,202,096.99	\$2,035,564.49	\$0.00	\$0.00	\$11,166,532.50	\$0.00	\$11,166,532.50

Last reconciled to bank: 05/28/2021 – Total other adjusting factors: \$2,097.09